

PATIENT PARTICIPATION GROUP (PPG)

In order to foster patient-practice relations Mendip Vale Medical Practice has formed a Patient Participation Group (PPG) consisting of up to 20 representative patients who meet regularly with the Practice.

Constitution

The PPG is limited to 20 patients who each would normally serve for a three year term, unless extended by mutual agreement. Patients who volunteer for membership are put onto a Reserve List if there are no vacancies. When a vacancy occurs, the PPG Chair and the Practice will recommend a replacement to the PPG from the Reserve List. They will seek to maintain, as far as possible, a balanced representation of the patient population.

The PPG will annually elect a Chair and Vice-Chair from among its members. The Service Manager is (ex-officio) Secretary to the PPG.

Bi-monthly meetings are held with the Practice, which is represented by the Executive Manager, a clinical partner, and such other members as deemed appropriate.

Terms of Reference

The purpose of the PPG is to:

- Foster communication between the Practice and its patients;
- Seek the views of patients on the delivery and quality of services;
- Advise the Practice on patient needs and priorities;
- Consult on service development and provision.

Activities

The PPG will:

- Monitor service delivery and outcomes;
 - Seek to influence decision-making processes;
 - Report regularly to patients through the Practice Newsletter and website;
 - Keep its members well informed about NHS organisational structures and policies as they may impact on the delivery of health and social care services;
 - Respond to consultations;
 - Participate in and work with the Practice to hold events that promote good health and well-being;
 - Assist the practice and its patients by linking to voluntary and support groups within the community;
 - Liaise with other North Somerset PPGs;
 - Annually review its Constitution and Terms of Reference.
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